



## **Job Description**

**Job Title:** Network Administrator

### **About CORDEV:**

CORDEV Inc. is a privately held small business providing Information Technology and Telecommunication support services to the U.S. Government and commercial clients. We are committed to providing Quality products and services that continually meet and exceed our customer's expectations. CORDEV offers competitive salaries and a range of benefits:

- Group Life
- Group Accidental Death & Dismemberment
- Medical Insurance with a family plan option
- First Dollar Plan to offset the cost of deductibles and coinsurance
- An extensive PPO Network of Providers
- An Out-of-Network benefit option
- Short Term Disability
- Group dental and vision
- Prescription Benefit provided at a wholesale cost less additional 12%.
- CORDEV Pays twice a month 1-15 on the 24<sup>th</sup> and 16 to end of month

**Position Description:** CORDEV is looking for experienced Network Administrators to work with the United States Army at Ft. Campbell, Kentucky. Successful candidates will be proficient in administering Local Area Networks (LAN), Non-Secure Internet Router Protocol (NIPRNET), and possibly Secure Internet Protocol Networks (SIPRNET). You will implement new network operating systems hardware and software, and develop Wide Area Network (WAN) operating procedures. You will also configure, install and maintain network systems to include the LAN/WAN. You will maintain an inventory of all network hardware and software and install, configure and troubleshoot network and application server hardware, network operating system software, and other peripheral network appliances. You will also monitor operation of the LAN/WAN and ensure hardware and network operating software are functioning properly and that operational standards are met. You will provide support for the resolution of complex problems and operating malfunctions. You will perform system backups, and restoration as required. You will also assist customers on the use of office computers, and other network peripherals. You will report to the Government SA lead and the CORDEV site manager. Please forward resume and salary requirements to Kate Sullivan, Human Resources Administrator ([kate.sullivan@cordev.net](mailto:kate.sullivan@cordev.net)).

### **Requirements:**

- Cisco Certified Network Associate (CCNA)
- Multirole dealing with Switch provisioning
- Liaison between Telecom and IT
- Must be a team player
- Must have excellent English verbal and written skills
- Must be willing to relocate (if necessary)
- Must be able to obtain and hold a "Secret" government security clearance

### **Desired Qualifications:**

- MCSE or MCSA highly desired

**Education and Experience:** Minimum 2 years experience as a Network Admin, or Systems Admin