



Job Description

Job Title: REMEDY Systems Administrator
Requisition Number: P50-OP-07

About CORDEV:

CORDEV Inc. is a privately held small business providing Information Technology and Telecommunication support services to the U.S. Government and commercial clients. We are committed to providing Quality products and services that continually meet and exceed our customer's expectations. CORDEV offers competitive salaries and a range of benefits:

- Group Life
- Group Accidental Death & Dismemberment
- Medical Insurance with a family plan option
- First Dollar Plan to offset the cost of deductibles and coinsurance
- An extensive PPO Network
- An Out-of-Network benefit option
- Short Term Disability
- Group dental and vision
- Prescription Benefit provided by CareMark
- CORDEV Pays twice a month 1-15 on the 24th and 16 to end of month on the 9th.

Position Description:

Currently CORDEV, Inc has job openings for REMEDY Systems Administrators to work with the United States Army at Ft. Campbell, Kentucky. Successful candidates will be subject matter experts on the concepts, capabilities, administration, database management, and use of the Remedy Action Request (AR) System. You will be proficient in extending access to the database information by joining two or more forms, running database queries, and generating standard and custom reports. You must be able to build AR System active links and automate system responses to a user's actions and/or input from other network management systems such as Spectrum and the Joint Network Management System (JNMS). You must have the ability to build and customize AR System filters with automated system responses to certain transactions. You will report to the Government SA lead and the CORDEV site manager. Please forward resume and salary requirements to Kate Sullivan, Human Resources Administrator (kate.sullivan@cordev.net).

Requirements:

- Must possess an MCSE or newer with up to date certifications
- Subject Matter expert using the REMEDY AR Database
- Must be able to manage SQL databases
- Must be a team player
- Must have excellent English reading, verbal and written skills
- Must be willing to relocate (if necessary)
- Must be able to obtain and hold a "Secret" government security clearance

Education and Experience:

- 2 Years SQL Server administration preferred
- CompTIA Security+ preferred

Equal Opportunity/Affirmative Action Employer

CORDEV, Inc. – 146 Hillwood Ave., Suite 146B – Falls Church, VA 22046
Tel: (703) 237-2802 Fax: (703) 534-6655